

Library Policy

The TIQG Library is open from 6:30 to 7:00 p.m at regular guild meetings. The library carries a large selection of new and popular quilting books and publications for use by all members. Members are encouraged to suggest new titles which might be of interest to the guild. It is the member's responsibility to return books and magazines.

1. Members may borrow up to 3 books, to be returned at the next scheduled meeting. The check out process involves a card being date stamped by the Library volunteers at the meeting.

2. A member may renew a book for one additional month by returning the book to the library to be processed. If you are unable to attend a meeting, consider asking a fellow guild member to return books for you to avoid late fees. You can also notify the librarian that you wish to renew the book by emailing library@thousandislandsquiltersguild.com prior to the meeting. This allows the library to keep track of the books and also waives your late fee for a month. If notification is not received prior to the meeting late fees will be applied when books are returned.

3. No additional books may be borrowed if there is an outstanding book or unpaid fine.

4. Members may be asked to show their membership card or their name tag to sign out books.

5. A fine of \$1.00 per book is charged for the first month a book is overdue. If the book is not returned in the second month, the fine is increased to \$5. (It has now cost you \$6.) An email reminder is sent to the member. If the book is not returned the third month the fine is increased to \$10 per book. (It has now cost you \$16!) An invoice for the replacement value of the book and outstanding fines will be emailed to the member. If after four months the book is not returned and/or late fees on the invoice are not paid membership is not renewed until the books are returned/replaced and fines paid.

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